

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 6, 2022**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 8, 2022.

FLAG SALUTE

COUNCIL ROLL CALL: Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina

MAYOR: Chau

APPROVAL OF MINUTES – August 16, 2022

7:00PM PUBLIC HEARING

- Street Opening Moratorium Hardship Exception Request, Block 49, Lot 5, 507 Fairbanks Avenue

RESOLUTION

171-2022 A Resolution Ruling on a Request for a Hardship Exception from Road Opening Moratorium for Block 49, Lot 5, 507 Fairbanks Avenue

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

172-2022 Refund of Mercantile License Fee
173-2022 Governing Body Certification of the Annual Audit
174-2022 To Hire a Full Time Tax Collector
175-2022 To Approve an Application for Use of Facilities
176-2022 A Resolution Authorizing Award of Contract for the Purchase of a Digital Sign for City Hall
177-2022 A Resolution Authorizing a Prototypical Service Agreement
178-2022 Refund of Overpayment of Taxes
179-2022 Acknowledging the Notice of Retirement from Eric Dettinger, Lieutenant Of Police

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 6, 2022**

ORDINANCES

- 10-2022** An Ordinance Amending Chapter 268 of the Code of the City of Northfield
Governing Abandoned Real Property
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC 09/10/2022
- 11-2022** Amending Chapter 117 of the City of Northfield Municipal Code, Entitled
Outdoor Burning
Introduction / No Public Input / Published in the Press of AC 09/10/2022
2nd Reading / Public Hearing / Final Consideration 09/20/2022

PAYMENT OF BILLS \$ 3,768,631.08

MEETING NOTICES

City Council	September 20, 2022	6pm Work Session Regular Session Immediately Following
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ADJOURNMENT

**CITY OF NORTHFIELD
CITY COUNCIL**

NOTICE OF HEARING

To Whom It May Concern:

In compliance with the pertinent provisions of Northfield City Ordinance 5330-15 notice is hereby given that a written application has been filed by the undersigned with moratorium currently in effect on Fairbanks Ave, in order for the undersigned to obtain road opening permits necessary to obtain natural gas for Lot 5 in Block 49 on the Northfield Tax Map, which property is located at 507 Fairbanks Ave.

A hardship condition justifying the request exists because, absent the issuance of road opening permits, natural gas services cannot be extended to the property. A hardship exists because there are no other options to convert to natural gas which is in compliance with the New Jersey clean energy initiatives, and my belief in reducing our foreign dependence on oil, while protecting the environment. We removed the oil tank off of the property and this also helps to beautify the neighborhood along with the new home that is currently there. We also applied to the Planning and Zoning board back on 06/09/2022 for a hardship variance to build on an existing foundation with the old setbacks. South Jersey Gas Company requires a road opening permit to open approximately 4' x 4' area directly in front of the property to access the main gas lines. All openings will be required to be restored for the full width of the road, in accordance with Northfield's road restoration ordinances, and to the satisfaction of the Northfield City Engineer.

The above mentioned application will be considered by the Northfield City Council at its regularly scheduled meeting at 7:00 PM on Tuesday, September 06, 2022, at Northfield City Hall, 1600 Shore Road, Northfield, New Jersey.

Any objections to the proposed street openings must be sent in writing to the City Clerk, Mary Canesi, at least three days in advance of the public meeting.

This notice is sent to you as an owner of property situated within 200 feet of the aforementioned property.

William Luciano



Date: 08/08/2022



E-MAILED

MAN/OT + COUNCIL
POSTED 8/25/2022

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 171-2022**

**A RESOLUTION RULING ON A REQUEST FOR A HARDSHIP
EXCEPTION FROM ROAD OPENING MORATORIUM FOR BLOCK 49,
LOT 5 LOCATED AT 507 FAIRBANKS AVENUE**

WHEREAS, William Luciano (Applicant) has submitted a request for a hardship exception from the road opening moratorium currently in effect for Block 49 Lot 5 located at 507 Fairbanks Avenue in the City of Northfield in accordance with the Code of the City of Northfield, Chapter 330, Section 15(c);

WHEREAS, the Applicant is seeking the exception so that natural gas service can be provided by way of road openings to a single-family residence that exists on the property.

WHEREAS, the request for a hardship exception has been considered by the Common Council of the City of Northfield at a public hearing held on September 6, 2022; and

WHEREAS, at said public hearing, the Common Council heard and considered the proofs and sworn testimony of the Applicant; and

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield that the request for a hardship exception from the road opening moratorium for Block 49 Lot 5 located at 507 Fairbanks Avenue in the City of Northfield submitted by Applicant is hereby granted expressly conditioned upon: (i) the applicant restoring the road opening in accordance with the applicable provisions of the Code of the City of Northfield; (ii) the applicant posting a performance bond in cash or a form acceptable to the Solicitor of the City of Northfield and in the amount recommended by the City Engineer for the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 6th day of September 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 172-2022**

AUTHORIZING REFUND OF MERCANTILE LICENSE FEES

WHEREAS, the City Clerk's Office did collect fees from Patrina Purdy for a Mercantile License for Purdyface Healing Boutique located at 333 Tilton Road, Northfield, and

WHEREAS, the applicant has requested to withdraw her application before approval or denial was issued and has requested refunds of applicable fees collected by the City of Northfield, and

WHEREAS, the Clerk's Office did collect fees in the amount of \$125.00 for the application that has been withdrawn; and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$125.00, to Patrina Purdy, 43 Mattix Run, Galloway, NJ 08205.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 173-2022**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty- five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Common Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 174-2022**

TO HIRE A FULL-TIME TAX COLLECTOR

WHEREAS, the need exists to fill the position of Tax Collector; and

WHEREAS, having first been satisfied that the applicant has the necessary qualifications required for the position, Chief Financial Officer Dawn Stollenwerk, and Business Administrator Mary Canesi recommend that Laura E. Cohen be appointed as Tax Collector in accordance with the provisions of NJSA 40A: 9-141; and

WHEREAS, pursuant to NJSA 40A:9-142, every municipal Tax Collector shall hold office for a term of four years from the first day of January next following appointment.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that Laura E. Cohen be appointed as Tax Collector, effective September 7, 2022, and subject to understanding and completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Eligible for Medical, Dental, Optical insurance as generally provided
3. Union position, in accordance with the Government Worker's Union, Local 410 for Supervisory Employees, Collective Bargaining Agreement
4. Eligible for participation in Deferred Compensation plan
5. Ability to be bonded under an individual Surety Bond

IT IS FURTHER RESOLVED by the Council of the City of Northfield that the appointment of Laura E. Cohen is hereby approved for the period September 7, 2022 to December 31, 2026.

IT IS FURTHER RESOLVED that compensation for Laura E. Cohen shall be based on an annual salary of \$70,000. Said salary shall be separately set forth in the Municipal Salary Ordinance and prorated for calendar year 2022 based on date of appointment.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 175-2022**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Northfield Community School Superintendent Pedro Bretones has properly submitted an Application for Use of Facilities requesting use of Birch Grove Park access road and the perimeter of the football and baseball fields beginning September 15th through November 1st, Mondays thru Fridays from 3pm until 5pm; and

WHEREAS, Superintendent Pedro Bretones has presented this request on behalf of the Northfield Community School Cross Country Team; and

WHEREAS, the respective fields are available for use.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented Superintendent Pedro Bretones by subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 176-2022**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR
THE PURCHASE OF A DIGITAL SIGN FOR CITY HALL**

WHEREAS, the City of Northfield is a member of the Educational Services Commission of New Jersey (ESCNJ), a cooperative purchasing program organized pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to purchase goods and services through a duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be a fair and open process under the New Jersey Pay-To-Play Law N.J.S.A. 19:44A:20.4 et seq; and

WHEREAS, the City of Northfield desires to purchase and install a digital sign for City Hall pursuant to ESCNJ Co-Op #65MCESCCPS – ESCNJ 21/22-26; and

WHEREAS, KC Sign and Awnings has submitted a proposal dated February 1, 2022 indicating they will provide and install the digital sign for a price of \$48,070.00.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Council of the City of Northfield hereby awards a contract for the purchase and installation of a digital sign in accordance with the specifications described in the proposal submitted by KC Sign and Awning, pursuant to the conditions of the ESCNJ Co-Op #65MCESCCPS – ESCNJ 21/22-26.
2. Funds for this purchase has been certified as available by the Chief Financial Officer and are encumbered under Purchase Order 22-00120, account C-04-55-021-500 and account C-04-55-021-501.

BE IT FURTHER RESOLVED that the Mayor and City Clerk/Business Administrator, as necessary, are hereby authorized to execute said contract with KC Sign and Awnings.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 177-2022**

**A RESOLUTION AUTHORIZING A PROTOTYPICAL SERVICE
AGREEMENT**

WHEREAS, the City of Northfield previously adopted a Deferred Compensation Plan and Service Agreement provided by Great-West Life and Annuity Insurance Company, Plan Id#: 74-PD-GWL-120208 and Service Agreement #: 23-GWL/NPC-SA-E010702, for the purposes of:

- The desire to attract and retain qualified employees; and
- The accrual of tax benefits to eligible employees through participation in a Deferred Compensation Plan as established pursuant to Section 457 of the Federal Internal Revenue Code; and
- The fact that there is no cost to the local governmental unit to adopt and implement a Deferred Compensation Plan; and
- The implementation of a Deferred Compensation Plan serves the interests of the local governmental unit by enabling it to provide enhanced retirement security to its eligible employees; and

WHEREAS, Great-West Life and Annuity Insurance Company has assigned the provision of services to its wholly owned subsidiary, Empower Retirement, LLC, who will continue to provide the same services under an updated Service Agreement. The previously adopted Deferred Compensation Plan remains in full effect and is not being changed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Chief Financial Officer are authorized to execute a Service Agreement with Empower Retirement, LLC, 21-SA-EMPOWER-110121, and to submit all necessary documents to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

BE IT FURTHER RESOLVED, that Dawn Stollenwerk, Chief Financial Officer is hereby designated as the Local Plan Administrator for the administration of the Plan, per N.J.A.C 5:37-5.4.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 178-2022**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
CoreLogic Centralized Refunds	153	19.02	38 E Oakcrest Avenue	\$ 14.80
Attn: Refund Department	133	13	395 First Street	\$2,008.00
P.O. Box 202	177	21	104 Circle Drive	\$1,526.29
Coppell, TX 75019-9760				
Total Amount of Refund:				\$3,549.09
REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Akladios, Raafat, Nadia & Mina	58	4	803 Adele Street	\$1,632.16
Total Amount of Refund:				\$1,632.16
Olalia, Gian & Karen M	92	10	306 Clark Place	\$2,054.90
Total Amount of Refund:				\$2,054.90

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 6th day of September, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD
RESOLUTION NO. 179-2022**

**ACKNOWLEDGING THE NOTICE OF RETIREMENT FROM
ERIC DETTINGER, LIEUTENANT OF POLICE**

WHEREAS, the Common Council of the City of Northfield approved the hiring of Eric Dettinger commencing June 29, 1998; and

WHEREAS, on September 1, 2022, Lieutenant Eric Dettinger submitted notice of retirement to the New Jersey Division of Pensions and Benefits with an effective date of November 1, 2022.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the notice of retirement of Eric Dettinger from the position of Lieutenant of Police effective November 1, 2022.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 6th day of September 2022.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT



Schaeffer Nassar Scheidegg


Consulting Engineers, LLC

David S. Scheidegg, PE, PP, CME, CPWM, CFM
Andrew F. Schaeffer, PE, PP
Rami N. Nassar, PE, PP, CME
Howard A. Transue, PLS

Engineers Surveyors Planners Environmental Specialists Municipal Consultants

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for September 6, 2022

DATE: September 2, 2022

PROJECTS:

NF13-37 **Municipal Building Parking Lot Paving and ADA Upgrade**

(7-15-2022) PROJECT IS COMPLETED

NF13-43 **Asset Management Plan**

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(9-2-2022) Working on the report.**

NF13-27 **Grant Applications:**

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-10-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be

Phone: 609-625-7400 Web: snsce.com

1425 Cantillon Boulevard Mays Landing New Jersey, 08330

submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. (7-15-2022) Resolution has been uploaded in PMRS. (8-15-2022) We have a pre application meeting setup for 8-15-2022 for the Transportation Alternative Set-Aside Grant. **(9-2-2022) working on the Transportation Alternative Set-Aside Grant**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finish the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. **(9-2-2022) We marked the limits of paving for the final restoration at Hemsley, Herbert and Shepherd, the work is scheduled for the first week in October.**

NF13-03 Street Opening:

(9-2-2022) 6 street opening permits were processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished

with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. (7-15-2022) Working on the final change order, so we can close out this project. **(9-2-2022) Working with the contractor on the final change order amount.**

NF13-45 Reconstruction of Fuae Avenue (Municipal Aid FY 2020)

(7-15-2022) PROJECT IS COMPLETED

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with Pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11th. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. (7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. **(9-2-2022) the contractor is working on correction couple drainage issues along Merritt and Ridgewood.**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep

and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-202-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. **(9-2-2022) Project is completed, only one punch list item remains to be completed.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. (6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1st. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (8-12-2022) The contractor started the concrete work on 8-8-2022. **(9-2-2022) Paving is completed at Cedarbridge, Madison, Mazza, Jenny Lynn, West Oakcrest and West Revere. The contractor will finish Northwood on the 7th and will mobilize back the week of September 19th to complete the paving.**